

# Meeting Minutes

Meeting	Trustee Board	
	Management Board	
	Executive Committee	
	Finance & Commercial Development	
	Appointments & Remuneration	
	Compliance, Governance & Risk	
	Other: SVR Meeting	

Meeting Date	12 <sup>th</sup> February 2026
Meeting Time	4pm – 5pm
<b>Attendance</b>	
Present	<p><b>HISA</b> Scarlett Fox SF – Interim Academic Partner Manager Alasdair MacLeod AM – Hebrides Officer</p> <p><b>UHI</b> Angus MacBain AMB – Student engagement and wellbeing officer Val Matheson VM – Student Support Avril McKay AMK – Funding Lead</p> <p><b>SVRs</b> RH</p>
Apologies	
Non-Attendance	

Section	Minutes
Welcome	<p>SF asked if RH wanted to continue the meeting, as they were the only SVR in attendance. RH was keen to continue, as this was the first SVR meeting, they were able to make.</p> <p>AM Welcomed everyone to the meeting, and went over the agenda.</p>
Funding Team	<p>AMK Let those in attendance that the funding team is there to help with any issues relating to bursaries, etc. There have been a lot of feedback regarding funding this year, the funding team at the beginning of the year was just AMK is now back to normal. The funding team has been doing</p>

	<p>what it can to get through the backlog, but not all students have gotten the required evidence into the team for their applications, despite reminders being sent. The funding team is always available for contacting for issues.</p> <p>RH, has had an email sent to them asking for payment for their course. AMK let them know that course fees are dealt with by the finance team.</p> <p>AMB, in Stornoway there has been success with funding drop ins where AMK and other funding team members are available to help. Possibly something to think about at other centres.</p>
Closing feedback loop	<ul style="list-style-type: none"> <li>• A lot of Positive work being made to get access for NWH students to UHI Perth's music rehearsal spaces</li> <li>• UHI NWH are in contact with UHI Argyll to fix one of the web design assessments not upload-able to Solar</li> <li>• Funding team attending SVR meetings in February to help get to the bottom of the funding issues raised this academic year</li> <li>• Printing credit - in some circumstances (heavy portfolios, etc), lecturers can request more printer credit for students</li> </ul> <p>VM also let those in attendance know that if you require extra print credit as part of their PLSP, this can also be requested.</p>
SLE Questions	<p><b>What do your classmates tell you about how they find Brightspace</b></p> <p>RH, helps students with issues regarding accessing Brightspace even going so far as writing out step by step instructions. This does not help when they need to access it at home.</p> <p>VM, a lot of lecturers also have different ways of uploading course materials and using Brightspace which can add to the confusion.</p> <p>AMB, would a step by step guide in the student handbook help?</p> <p>RH agreed, but having a separate version as well would be useful for later in the year.</p> <p><b>How useful are physical learning spaces at your nearest campus?</b></p> <p>RH, has classes early in the week, but the art spaces on the Portree campus are open for free use by students to study, which they find useful as they use it to get out of the house.</p>

	<p>They have also been trying to set up a baking club as there is a good kitchen that they could use, but need to get other students interested.</p> <p><b>How do staff help you and your classmates to use resources and technology in learning?</b></p> <p>RH lecturers are good at helping use resources, but they don't have access to things like a physical library on the Portree campus.</p>
SVR Open floor	RH had no feedback, but wanted to let those in attendance that they have decided to nominate for local officer.
Transformation	AM, transformation is on-going, and
Student Elections	<p>Cross-Campus roles available:</p> <ul style="list-style-type: none"> <li>• HISA President - Full time sabbatical</li> <li>• Vice President Education - Full time sabbatical</li> </ul> <p>Local roles available</p> <ul style="list-style-type: none"> <li>• Hebrides Officer - 12 hours</li> <li>• North Officer - 12 hours</li> <li>• West Officer - 12 hours</li> </ul> <p>Support given for:</p> <ul style="list-style-type: none"> <li>• Manifesto writing</li> <li>• Online &amp; In-Person campaigning</li> </ul> <p>Paid position of £13.45 an hour</p> <p>Nominations open until February 19th 12pm</p>
What's coming up	<ul style="list-style-type: none"> <li>• National Student Survey and PTES/PRES now open.</li> <li>• HISA Awards: coming soon, get thinking!</li> <li>• SVR Impact Competition: share your successes.</li> <li>• SVR training design survey: tell us your views!</li> </ul> <p>Our next meeting is <b>Wednesday 18th March, 12-1</b> (cross-campus). Our SLE theme will be Guidance and Support.</p>
AOB	<p>VM, The college now has an Autism toolkit which has been created with the support and input of students who have Autism. We are currently promoting this and it would be really helpful if it could be promoted through this group as well. Any feedback is welcome. <a href="#">Autism &amp; Uni Toolkit – UHI North West and Hebrides</a></p>