



Meeting Minutes

Meeting	Trustee Board	
	Management Board	
	Executive Committee	
	Finance & Commercial Development	
	Appointments & Remuneration	
	Compliance, Governance & Risk	
	Other: SVR meeting	

Meeting Date	
Meeting Time	
Attendance	
Present	<ul style="list-style-type: none"> • 6 SVRs. • 3 HISA team.

Section	Minutes
1. SVR Teams space	<p>Promotion and discussion of the SVR Teams space.</p> <p>The Teams Space seen as something that could be useful, but many students don't have their Teams notifications on, or do not interact with Teams for their course so aren't familiar with it at all. So, it has been difficult to find ways to get students to engage with it overall, it remains updated on a regular basis.</p>
2. Feedback on March's SLE theme (Guidance and Support). And more	<p>The Local Coordinator gave a quick update on what's been done with feedback from March's theme as well as discussing different ways the HISA Inverness team can communicate the details of SVR meetings (where, when, etc ...) These included sending even more emails and using more posters.</p>
3. SLE theme: Assessment and Curriculum	<p>SVRs contributed to our discussion about our SLE theme. Key points included:</p> <ul style="list-style-type: none"> • Students were experiencing mixed feelings about their end of year assessments, as each student who attended this meeting was at a different progress level throughout their respective courses. • A few students are enrolled in courses that do not have end of year assessments and or exams but were happy to provide more feedback on their student experience including commenting that they

	<p>sympathise with and support the other SVRs who are experiencing a stressful time.</p> <ul style="list-style-type: none"> • In terms of work placements, one student commented positively upon their experience, for everyone else, this was not an applicable topic. • Students reported a range of different preferences for communicating with each other about SVR meetings and general causal conversations about their experiences between themselves, many prefer Instagram, Whatsapp and some did choose Teams, but for messaging purposes and seemed unsure of if they liked Teams channels. <p>Main actions:</p> <ul style="list-style-type: none"> • We are aiming to host even more events to meet student demand, challenges to this are currently local budget, and variation in part time working schedules between Officers and Local Coordinator. Action – this should improve next year, as the Officer is full time. • More communication to be done in class visits about SVRS, some were held this Semester to keep up with trying to recruit and promoting HISA in general. This will be far easier to achieve with LC being in the job role for much longer, developing more connections with various lecturers across different departments.
4. Student Elections	The results from the Student Elections and referendums on our Articles and Schedules were promoted, signposting students to the website for both this and the Student Members of the college board roles.
5. What's coming up?	<p>Local Coordinator shared some points:</p> <ul style="list-style-type: none"> • Promotion of national surveys (NSS, PTES, PRES). • Promoted the SVR Impact competition, took questions on how to fill it out. • Promoted the remaining Spring competition for Photography briefly, and the LC drop-in on Thursday afternoon, 1 pm – 2pm in the HISA office, allowing for dedicated signposted time for students to speak to the LC.