



Meeting Minutes

Meeting	Trustee Board	
	Management Board	
	Executive Committee	X
	Finance & Commercial Development	
	Appointments & Remuneration	
	Compliance, Governance & Risk	
	Other:	

Meeting Date	1 st November 2024
Meeting Time	13.00-14.00
Attendance	
Present	William Campbell, Students' Association President (Chair) Shannon MacCullum, Vice President Education Elizabeth Keegan, Inverness President Holly Pearce, Inverness Depute President Sarah Marshall, Moray Depute President Nicolas Kowalczyk, North, West & Hebrides Depute President (West) Xander McDade, Perth President Andi Garrity, Perth Depute President Harley Green, Shetland Depute President
Apologies	Mila Tabone, Orkney Depute President Kian McDonald, Scottish Association for Marine Science (SAMS) Depute President
Absent	Siobhan Moore, Argyll Depute President
Attended	Rachel Burn, Chief Executive Simon Varwell, Director of Student Engagement & Representation Aimee Cuthbert, Development Manager (Perth & Moray) Paul Stalker, Insight & Democracy Co-ordinator (Clerk)

Section	Minutes
1	Meeting Management
1.1 Apologies	The Chair noted that the Orkney Depute President and SAMS Depute President had sent their apologies in advance.
1.2 Draft October Executive Committee Meeting Minutes	The Chair made reference to the minutes of the Executive Committee meeting held on Tuesday 1 st October 2024 and asked for all those who attended that meeting to approve whether this was an accurate reflection or not. The Shetland Depute President highlighted one amendment which the clerk noted to amend. The minutes were approved pending the amendment.

<p>1.3 Executive Committee Action Log Update</p>	<p>The Students' Association President reported that they had not yet had the opportunity to speak to the Communications and Commercial Development Senior Manager to discuss setting up a virtual suggestion box on the HISA website to collect ideas and suggestions from students.</p> <p>The Students' Association President reported that that they given a summary of member's feedback about UHI's National Student Survey (NSS) incentive scheme to UHI's Dean of Student Experience on behalf of the Vice President Education. The Students' Association President also reported that they spoke to UHI's Dean of Student Experience regarding the funding National Student Survey (NSS) Incentive and were informed that it was funded from the Student Experience department budget.</p> <p>The Students' Association President reported that they had shared the feedback collected from the Freshers Feedback & Suggestions Padlet with the Chief Executive ahead of this Fresher's Review meeting.</p>
<p>2</p>	<p>Student Engagement and Representation</p>
<p>2.1 Democracy Review Update</p>	<p>The Insight & Democracy Co-ordinator highlighted that they had been tasked with conducting an initial health check of HISA's Articles of Association and Schedules as part of their work on the upcoming HISA Democracy Review.</p> <p>The Insight & Democracy Co-ordinator noted that is this initial health check had identified that both the Articles of Association and Schedules were missing important information and contained both outdated information as well as conflicting and contradictory information. The Insight & Democracy Co-ordinator also noted that this initial health check identified that HISA's current governance model was too complicated and that a lot of the conflicts and contradictions found in both the Articles of Association and Schedules were a result of the high degree of complexity and duplication across Articles and Schedules.</p> <p>The Insight & Democracy Co-ordinator explained that both the Articles of Association and Schedules lacked important information, including clauses and rules, required for the proper functioning of HISA's democratic mechanisms.</p> <p>The Insight & Democracy Co-ordinator highlighted that the Articles of Association and Schedules currently lacked the basic rules needed to run a legitimate All Student Meeting. The Insight & Democracy Co-ordinator also highlighted that there was currently no provision within either the articles or the schedules for the appointment of a Deputy Returning Officer for referenda.</p> <p>The Insight & Democracy Co-ordinator explained that both the Articles of Association and Schedules contain outdated information, including a number of vestige clauses and/ or rules from previous iterations, that should have been removed or amended and needed to be removed or amended.</p> <p>The Insight & Democracy Co-ordinator highlighted that the Articles of Association and schedules still contained references to Regional Student Council despite having been abolished several years ago. The Insight & Democracy Co-ordinator also highlighted that the membership of the Executive Committee had not been amended to include the recently created Inverness President or Perth President roles.</p> <p>The Insight & Democracy Co-ordinator explained that both the Articles of Association and Schedules were riddled with conflicting and contradictory clauses and/ or rules.</p>

The Insight & Democracy Co-ordinator highlighted that while Schedule Two noted that Executive Committee meetings needed to be held every two months, Schedule Three noted that Executive Committee meetings need to be held every month. The Insight & Democracy Co-ordinator also highlighted that while the Articles indicated that there should be at least one All Student Meeting a year, Schedule Three indicated that an All Student Meeting needed to be held every 18 months.

The Insight & Democracy Co-ordinator explained that the complexity of HISA's current governance model was best exemplified by the significant amount of duplication in the Article of Association and Schedules of clauses/ rules for the exact same activity, mechanism, or meeting.

The Insight & Democracy Co-ordinator highlighted that both the Articles and Schedule One laid out the rules defining and governing membership. The Insight & Democracy Co-ordinator also highlighted that Schedule Two and Schedule Three both laid out how Executive Committee meetings should be conducted.

The Insight & Democracy Co-ordinator explained that the complexity of HISA's current governance model was also best exemplified by the by the use of a numbering system for the schedules as well as by the range of third order authority (sub-schedule) documents that currently existed.

The Insight & Democracy Co-ordinator noted that over the coming months that they would be leading a Constitutional Review project to draft clauses and/ or rules to address the current gaps in important information in the Association's Articles of Association and Schedules well as to remove conflicting, contradictory and outdate information from the Articles and Schedules. The Insight & Democracy Co-ordinator also noted that the Constitutional Review project would involve a number of activities undertaken by a small core working group consisting of the Insight & Democracy Coordinator, the Students' Association President, and the Director of Student Engagement & Representation.

The Insight & Democracy Co-ordinator highlighted that the Constitutional Review project would include a line-by-line review of both the Articles and Schedule to remove outdate and incorrect information and terms as well as a consolidation exercise to remove the duplication of clauses and/ or rules for the exact same activity, mechanism, or meeting in the Articles and Schedules. The Insight & Democracy Co-ordinator also highlighted that the Constitutional Review project would include the drafting of an All Student Meeting Schedule following a desktop review of democratic meetings and motion submission rules in Scottish Students' Associations/ Unions.

The Insight & Democracy Co-ordinator noted that the Constitutional Review project would also include a consultation exercise on the proposed revised Articles & Schedules with key stakeholders, including HISA's Board of Trustees, HISA Executive Committee, HISA Management Board, and the UHI Director of Corporate Governance & Records Management.

The Insight & Democracy Coordinator highlighted that they had recommended that the Articles and Schedules should be amended via a referendum given that both the Articles of Association and Schedules currently lacked the basic rules needed to run a legitimate All Student Meeting. The Insight & Democracy Coordinator also highlighted that they had recommended that the best way to meet the 400 quoracy requirement to amend the Articles and Schedules would be to run the referendum simultaneously with the 2025 Full Time Officer elections.

The Insight & Democracy Co-ordinator explained that the scope of the Constitutional Review project would be limited to just fixing the current democratic structure to allow it to function and operate while the wider democracy review was taking place. The Insight & Democracy Co-ordinator also explained that the Constitutional Review project working group would not be undertaking any work around changing or replacing HISA's current democratic structure; that work would take place as part of the wider democracy review.

The Insight & Democracy Coordinator asked members if they had any comments or questions about the Constitutional Review project.

The Perth President highlighted that they felt that it made more sense to conduct and complete the wider democracy review before asking the membership to vote in a referendum; that it would be hard enough to get students to engage in a referendum about democratic structures once, let alone twice within a short one to two year period. The Perth President also highlighted that they felt that it would be useful for there to be local representation on the Constitutional Review project working group to ensure that there was a consideration on how things would be implemented locally.

The Insight & Democracy Coordinator explained that it would take several years to conduct and complete a proper democracy review and that HISA just wasn't in a position to start its democracy review in the light of UHI's Transformation Programme; that there was no point in starting a discussion now about what HISA's democratic structures should look like in the future when we didn't know what UHI was going to be looking like in the medium to long term future. The Insight & Democracy Coordinator also explained that the issues identified in the Articles of Association and Schedules health check needed to be addressed urgently; that delaying the fixing of the issues identified with All Student Meetings until after a democracy review was conducted and completed would leave HISA being unable to pass any legitimate political policy for two to three years.

The Insight & Democracy Coordinator noted that the size and composition of Constitutional Review project working group was in-line with best practice and that it was normal to have only two or three people work on developing and/ or revising constitutional documents for consultation. The Insight & Democracy Coordinator also noted that key stakeholders, including those at local level, would have an opportunity to give comments and feedback on the proposed revised Articles of Association and Schedules during the consultation exercise.

The Perth President noted that they felt that local representation on the Constitutional Review project working group was necessary and that they were not convinced that a democracy review required several years to conduct and complete. The Perth President also noted that they felt that the issues around the hours and workloads of part-time Local Officers need to be addressed sooner rather than latter; that waiting two or three years address the issues around the workloads of part-time Local Officers was unacceptable.

The Insight & Democracy Co-ordinator highlighted that one of the reasons it was considered best practice to keep the size of constitutional working groups to only two or three people was that you wanted as many fresh pair of eyes as you could get to review proposed changes and revisions to constitutional documents; that you want people who hadn't directly worked on the changes and revisions to stress test them as part of your consultation exercise.

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	<p>to only two or three people was that you needed people who hadn't directly worked on the changes and revisions to stress test them as part of your consultation exercise; that you wanted as many fresh pair of eyes as you could get to review proposed changes and revisions to constitutional documents. The Insight & Democracy Coordinator also highlighted that HISA's current democratic structure really needed to be fixed before any work commenced on the wider democracy review; that the lack of clauses and rules around referendums and All Student Meetings made making legitimate substantial changes to HISA's democratic structures extremely challenging.</p> <p>The Perth President noted that they did not support the limited scope of the Constitutional Review project or the limited membership of its working group.</p> <p>The Chief Executive noted that they felt that a sperate conversation to that of the Constitutional Review Project and the wider Democracy Review could be had around the hours and workloads Officers. The Chief Executive also noted that they felt that it would be useful to include the issue around the hours and workloads of Officers in the conversations with UHI about HISA's Block Grant.</p> <p>The Chief Executive suggested that it might be useful to start a process to collect evidence to show senior management across UHI how it can be very difficult, if not impossible for Local Officers to undertake all the activities requested of them in the hours that HISA can afford to fund right now.</p> <p>The Students' Association President highlighted that they welcomed a discussion around the hours and workloads of Officers. The Students' Association highlighted that they felt it was difficult for Cross-Campus Officers to undertake all the activities requested of them and that it was especially difficult, if not impossible for Local Officers to undertake all the activities requested of them.</p> <p>The Students' Association President noted that they welcomed and supported the Chief Executive's idea to collect evidence on how it can be very difficult, if not impossible for Local Officers to undertake all the activities requested of them in the hours that HISA can afford to fund right now.</p> <p>The North, West & Hebrides Depute President (West) noted that they felt that the Articles of Association and Schedules currently were too complicated and that they welcomed any moves to simplify them. The North, West & Hebrides Depute President (West) also noted that they felt that any changes or revisions to made to the Articles of Association or the Schedules need to be accessible; written in language that was easy to understand for those whom English wasn't first their first language as well as for those with learning differences/ disabilities.</p> <p>The Insight & Democracy Coordinator noted that it was really important that constitutional documents were accessible and that they used plain and simple language that could be understood beyond those who drafted them.</p> <p>The Students' Association President noted that members could get in touch with the Insight & Democracy Co-ordinator following today's meeting if they had and further comments, feedback or questions about the Constitutional Review Project, or the wider democracy review.</p>
2.2 Board of Management Project Update	<p>The Development Manager (Perth & Moray) noted that they wanted to give members an update on the next phase of the Board of Management Project.</p> <p>The Development Manager (Perth & Moray) explained that the aim of the Board of Management Project was to build effective student representation at local boards.</p>

The Development Manager (Perth & Moray) highlighted that the Board of Management Project started out with a consultation with HISA staff members, previous HISA Officers, and representatives from boards including secretaries/ clerks. The Development Manager (Perth & Moray) also highlighted that following these consultations a report containing recommendations to improve the support for student board members was created and then circulated to all the Academic Partners in August 2023.

The Development Manager (Perth & Moray) noted that the Board of Management Project Report should have been discussed at each Academic Partner's Board of Management and that an action plan for supporting student members should have been created, approved and implemented by their Board.

The Development Manager (Perth & Moray) highlighted that the next phase of the Board of Management Project was a to conduct an evaluation exercise to assess the impact of the project so far.

The Development Manager (Perth & Moray) noted that they were envisioning that this evaluation exercise would involve semi-structured conversations with Local Coordinators, Local Officers and representatives from the boards of management from each of the academic partners. The Development Manager (Perth & Moray) also noted that they were envisioning that these semi-structured conversations would involve reviewing student board member attendance as well as reviewing student board member satisfaction with the support offered, HISA staff satisfaction with resources created to support them to support Officers, and Academic Partners satisfaction with student member participation in Board of Management meetings.

The Development Manager (Perth & Moray) highlighted that they were planning to hold meetings for the semi-structured conversations with Local Coordinators, Local Officers and representatives from the boards of management from each of the academic partners between February 2025 and April 2025. The Development Manager (Perth & Moray) also highlighted that they were planning to undertake the data analysis and the write up of a report between May 2025 and June 2025.

The Development Manager (Perth & Moray) noted that they wanted to know if members had any comments or feedback about the proposed participants and/ or the proposed timeline for the evaluation exercise. The Development Manager (Perth & Moray) also noted that they wanted to know if members had any comments or feedback about the proposed topics for the semi-structured conversations; whether they felt anything was missing.

The Development Manager (Perth & Moray) asked members to let them know if they had any comments or feedback about this next phase of the Board of Management Project via email by 5pm Friday 15th November 2024. The Development Manager (Perth & Moray) also asked members to let them know via email if they didn't have any comments or feedback and were happy with the proposed evaluation exercise by 5pm Friday 15th November 2024.

The Students' Association President noted that that they expected all members to get back to the Development Manager (Perth & Moray) by 5pm Friday 15th November 2024 as the Board of Management Project was an import area of work for both HISA and UHI; that it was central to the ongoing work to improve support for current and future student board members.

ACTION: Executive Committee members to let the Development Manager (Perth & Moray) know if they have any comments/ feedback or not about the

	<p>next phase of the Board of Management Project via email (Aimee.Cuthbert@uhi.ac.uk) by 5pm Friday 15th November 2024.</p>
3	Campaigns
3.1 Mental Health & Wellbeing Campaign	<p>The Students' Association President thanked those members who took the time to complete the Mental Health & Wellbeing Activity Interest Grids.</p> <p>The Students' Association President explained that they and the Vice President Education had decided to run HISA's Mental Health & Wellbeing Campaign over the month of February following members feedback at October's Executive Committee meeting. The Students' Association President also explained that they and the Vice President Education had decided to brand HISA's Mental Health Wellbeing Campaign as <i>Feel Fab February</i>.</p> <p>The Students' Association President noted that Feel Fab February, HISA's Mental Health & Wellbeing Campaign, would take place between Monday 3rd of February 2025 and Friday 28th of February.</p> <p>The Students' Association President highlighted that they and the Vice President Education felt that in order for Feel Fab February to work there needed to be a programme of activities that contained a good mix of both local in-person activities and online cross-campus activities.</p> <p>The Students' Association President noted that they and the Vice President Education were requesting that Local Officers run at least two in-person local activities for their students as part of Feel Fab February. The Students' Association President also noted that they and the Vice President Education needed to know when in-person activities were taking place in order to avoid online cross-campus activities being schedule at the same time.</p> <p>The Students' Association President asked members to send the Insight & Democracy Co-ordinator the dates, times, and details of the two (or more) in-person activities they will be running for Feel Fab February via email by noon (12:00) Friday 22nd November 2024.</p> <p>The Students' Association President noted that they, the Vice President Education, and the Insight & Democracy Co-ordinator would start the process of organising the dates and times of the online cross-campus activities once the dates and times of the local in-person activities had been confirmed.</p> <p>The Students' Association President asked members to avoid scheduling any events for Monday 3rd February as they and the Vice President were planning on running a cross-campus online event on that day to launch Feel Fab February. The Students' Association President also asked members to avoid scheduling any activities on Thursday 20th or Friday 21st February in order to avoid clashes with two events already scheduled to take place as part of the 2025 Officer Elections process.</p> <p>The Students' Association President explained that the Insight & Democracy Co-ordinator was in the process of setting up a private channel on Microsoft Teams to provide a space for members to collaborate asynchronously on Feel Fab February. The Students' Association President also explained that they were continuing to chase up the issue of funding for Feel Fab February and they would report back to members as soon as they had an answer.</p> <p>The Students' Association President highlighted that Local Co-ordinator's were on had to help any member with the planning of the Feel Fab February activities. The Students' Association President also highlighted that the Insight & Democracy Co-ordinator was also on hand to help any member with the</p>

	<p>planning of their Feel Fab February activities; that they done a lot of research around mental health and wellbeing activities over the last couple of months.</p> <p>The Students' Association President noted that they and the Vice President Education would start work on the lobbying activity(s) for Feel Fab February once the dates and times for both the local in-person activities and online cross-campus activities had been confirmed. The Student's Association President also noted that they and the Vice President Education would welcome and ideas or suggestions from members on what the lobbying activity(s) for Feel Fab February should be.</p> <p>The Students' Association President asked members if they had and comments, questions or queries about Feel Fab February, HISA's Mental Health & Wellbeing Campaign.</p> <p>ACTION: Executive Committee members to send the Insight & Democracy Co-ordinator the dates, times, and details of the two (or more) in-person activities they will be running for Feel Fab February via email (Paul.Stalker@uhi.ac.uk) by noon (12:00) Friday 22nd November 2024.</p>
3.2 Assessment Feedback Campaign	<p>The Students' Association President thanked those members who completed the Assessment Feedback Campaign Teams Poll by the deadline as requested.</p> <p>The Students' Association President highlighted that the results of the Assessment Feedback Campaign Teams Poll indicated that there wasn't a consensus among members on running a cross-campus campaign on assessment feedback this academic year.</p> <p>The Students' Association President noted that due to the lack of consensus among members they and the Vice President Education had decided against running a cross-campus campaign on assessment feedback this academic year. The Students' Association President also noted that this decision in no way should be viewed as preventing any members from running a local assessment feedback campaign at their academic partner if the wished to do so and that members should feel free to do so.</p>
3.3 Equality, Diversity & Inclusivity (EDI) Committee	<p>The Vice President Education noted that HISA's Equality, Diversity & Inclusivity (EDI) Committee had recently held its first meeting.</p> <p>The Vice President Education highlighted that the committee had decided at its first meeting that the main focus of its efforts and work this year would be on improving the Equality, Diversity & Inclusivity (EDI) culture within HISA.</p> <p>The Vice President Education explained that the committee would be working on developing HISA's policies and resources around Equality, Diversity & Inclusivity as part of this work. The Vice President Education also explained that the committee was planning to run an anonymous staff and officer survey to identify any gaps in policy and practice within the organisation as part of this work.</p> <p>The Vice President Education highlighted that the committee would be working on promoting both national and international awareness campaigns over the coming year. The Vice President Education also highlighted that the committee would be working to better support and promote the Equality, Diversity & Inclusivity (EDI) activities and events delivered by HISA's Local Officers and/ or Local Coordinators.</p> <p>The Vice President Education explained that the HISA's Equality, Diversity & Inclusivity (EDI) Committee wasn't going to limit its work to just protected</p>

	<p>characteristics; that it would including any systemic issues that were creating an unequal experience for students.</p> <p>The Vice President Education noted that one upcoming awareness campaign the committee was looking to promote was Transgender Awareness Week taking place between Wednesday 13th November 2024 and Tuesday 19th November 2024. The Vice President Education also noted that they would send members a list of all the upcoming awareness campaigns that committee were planning to promote via email shortly.</p> <p>The Perth Depute President noted that Trans Awareness Sub-committee, a sub-committee of HISA's Equality, Diversity & Inclusivity (EDI) Committee, wanted to know if members were interested in taking an active part in this year's Transgender Awareness Week; for example whether Local Officers at Academic Partners with hairdressing and/ or barbering course would be happy and willing to reach out to Subject Leaders to see if they would be willing to offer discounts or vouchers for gender affirming haircuts as part of this year's Transgender Awareness Week. The Perth Depute President also noted that the Trans Awareness Sub-committee wanted to know whether members approved of putting out a statement in support of trans students during Transgender Awareness Week.</p> <p>A number of members indicated that they would be interested in taking an active part in Transgender Awareness Week.</p> <p>The Vice President Education suggested that members post on the Executive Committee Teams Chat if they were in interested in taking an active part in Transgender Awareness Week.</p> <p>The Students' Association President asked members to post on the Executive Committee Teams Chat if they were in interested in taking part in Transgender Awareness Week by 5pm Tuesday 5th November 2024.</p> <p>ACTION: Executive Committee members to post on the Executive Committee Teams Chat if they are in interested in taking part in Transgender Awareness Week by 5pm Tuesday 5th November 2024.</p>
<p>3.4 16 Days of Activism Against Gender-Based Violence</p>	<p>The Vice President Education highlighted that the Equality, Diversity & Inclusivity (EDI) Committee were wanting HISA to promote the Sixteen Days of Activism Against Gender-Based Violence (GBV) campaign taking place between November 25th and December 10th.</p> <p>The Vice President Education explained that the Sixteen Days of Activism Against Gender-Based Violence (GBV) was an annual international campaign aimed at raising awareness and challenging violence against women and girls. The Vice President Education also explained that the Sixteen Days of Activism Against Gender-Based Violence (GBV) campaign ran between the International Day for the Elimination of Violence against Women on the 25th of November and Human Rights Day on December 10th in order to emphasise the point that gender-based violence is a violation of human rights.</p> <p>The Vice President Education highlighted that in previous years that HISA had promoted the Sixteen Days of Activism Against Gender-Based Violence (GBV) via social media and that Local Officer had run local events like <i>Reclaim the Night</i> marches.</p> <p>The Vice President Education noted that HISA's Equality, Diversity & Inclusivity (EDI) Committee were planning to promote the Sixteen Days of Activism Against Gender-Based Violence (GBV) via HISA's social media channels. The Vice President Education noted that committee hoped that</p>

	<p>Local Officer would run local activities and events for the Sixteen Days of Activism Against Gender-Based Violence (GBV) campaign.</p> <p>The Students' Association President noted that Moray Rape Crisis would be holding Moray's first <i>Reclaim the Night</i> march in Elgin on Monday 25th November and that it would be great to have a HISA presence at the event. The Students' Association President also noted that they would be happy to share the resources they had developed for last year's the Sixteen Days of Activism Against Gender-Based Violence (GBV) campaign, including the text of a blog they wrote.</p> <p>The Inverness Depute President noted that they and the Inverness President were waiting to hear back on whether a <i>Reclaim the Night</i> march or similar event was taking place in Inverness. The Inverness Depute President also noted that they would be willing to come along and support Moray's <i>Reclaim the Night</i> march in Elgin if no event took place in Inverness.</p> <p>The Perth President explained that Rape & Sexual Abuse Centre (RASAC) Perth & Kinross would be holding it' annual a <i>Reclaim the Night</i> march in Perth on Wednesday 4th December. The Perth President also explained that UHI students had taken part in past events and that they were keen to ensure a HISA present at this year's event; that they would be actively promoting this event to UHI Perth students to help achieve this.</p> <p>The Vice President Education also noted that they had created a Microsoft Teams Poll on the Executive Committee Teams Chat for Local Officers to indicate whether they would be interested in promoting and/ or running activities and events for the Sixteen Days of Activism Against Gender-Based Violence (GBV) campaign.</p> <p>The Vice President Education asked members to complete the Sixteen Days of Activism Against Gender-Based Violence (GBV) Poll on the Executive Committee Teams Chat by noon (12:00) Wednesday 9th October 2024.</p> <p>ACTION: Executive Committee members to complete the 16 Days Of Activism Against Gender-Based Violence (GBV) Poll by 5pm Friday 15th November 2024.</p>
4	Fundraising
4.1 Highland Community Lottery Proposal	<p>The Students' Association President highlighted that HISA's senior management team had been working on exploring additional income and funding streams for the Students' Association over the last eight months.</p> <p>The Students' Association President noted that as part of this work the Director of Finance & Operations had presented a proposal to the Board of Trustees for HISA to join the Highland Community Lottery scheme.</p> <p>The Students' Association President explained that the Highland Community Lottery was a newly created weekly lottery that raised money for charities and good causes located within the Scottish Highlands.</p> <p>The Students' Association President noted that charities and good causes could generate income from the Highland Community Lottery by selling tickets to their supporters via their own Highland Community Lottery page. The Students' Association President also noted that charities and good causes received 50% of tickets their sold via their Highland Community Lottery page.</p> <p>The Students' Association President highlighted that an Ethical Policy had been developed in conjunction with the Highland Community Lottery proposal.</p>

	<p>The Students' Association President also highlighted that HISA was planning to promote the Highland Community Lottery to the friends and family of UHI and HISA staff members as well as members of the general public and former UHI students rather than to current UHI students.</p> <p>The Students' Association noted that the Director of Finance & Operations wanted to know if members had any comments, concerns, or questions about the Highland Community Lottery Proposal.</p> <p>The Students' Association President highlighted that both HISA's Board of Trustees and Senior Management Team (SMT) had approved/ signed off on the proposal on the proviso that Executive members had no objections.</p> <p>The Students' Association President asked members if they had any comments, concerns, or questions about the Highland Community Lottery Proposal. The Students' Association President also asked if members had any objections to the Highland Community Lottery Proposal.</p> <p>The Inverness President indicated that they supported the Highland Community Lottery Proposal as a way of generating extra funds for HISA.</p>
5	AOCB
5.1 HISA Communications & Commercial Development Team Update	<p>The Chief Executive highlighted that HISA's Communications & Commercial Development Manager would be leaving the organisation at the end of the month.</p> <p>The Chief Executive explained that although the Communications & Commercial Development Manager's leaving would create some short-term pain for the organisation due to the resulting reduction in capacity within the Communications Team, it did provide an opportunity for HISA to reflect on and rethink how it approaches communications in the future.</p> <p>The Chief Executive highlighted that they were in the process of developing a list of ideas and suggestions about how HISA could approach communications and marketing in the future to discuss with the Trustee Board in December. The Chief Executive also highlighted that they would welcome any comments, feedback, thoughts, ideas, or suggestions members might have about how HISA could approach communications and marketing in the future.</p> <p>The Chief Executive noted that they felt that there was a real opportunity for HISA do things different over the long-term when it came to communications and marketing, including the potential for having student marketing interns, student marketing panels, and student media takeovers.</p> <p>The Students' Association President asked members if they had any comments, feedback, ideas, thoughts or suggestions they would like to share now about how HISA could approach communications and marketing in the future.</p> <p>The Perth President noted that they were pleased to hear there will be a pause to consider how HISA approaches communications.</p> <p>The Students' Association President suggested a deadline of 5pm Friday 15th November for members to let the Chief Executive know of any comments, feedback, ideas, thoughts or suggestions they have about how HISA could approach communications and marketing in the future</p> <p>ACTION: Executive Committee members to share with the Chief Executive any comments, feedback, thoughts, ideas, or suggestions they have about</p>

	<p>how HISA could approach communications and marketing in the future via email (Rachel.Burn@uhi.ac.uk) by 5pm Friday 15th November 2024.</p>
<p>5.2 UHI Foundation Feedback Opportunity</p>	<p>The Students' Association President highlighted that UHI was still looking for students to talk about their student experience to UHI Foundation at an online meeting on Monday 2nd December 2024 between 11am and 12.30pm.</p> <p>The Students' Association President explained that UHI Foundation was the name of UHI's external network who provide a vital link between UHI and it's communities. The Students' Association President also explained that the collective role of the Foundation was to act as a custodian of UHI's articles of association, shape the university's future, champion UHI, and jointly drive positive change for the region.</p> <p>The Students' Association President noted UHI Foundation were looking to talk to one Undergraduate FE student, one Undergraduate HE student, one Taught Postgraduate student, and one Research Postgraduate student.</p> <p>The Students' Association President asked if any members were interested in talking about their student experience to UHI Foundation.</p> <p>The Inverness Depute President noted that they were interested in taking part but would like to find out more.</p> <p>The Students' Association President noted that any member interested in speaking to UHI Foundation about their student experience at UHI should let HISA's Chief Executive know via email (rachel.burn@uhi.ac.uk) as soon as possible (asap) to find out more.</p> <p>The Students' Association President asked members to promote this opportunity to their Student Voice Reps (SVRs) as well as any other suitable students that they though would be interested in taking part.</p>
<p>5.3 Deputy Principal (Academic & Research) Stakeholder Panel Opportunity</p>	<p>The Students' Association President highlighted that UHI was looking for students who would be interested in taking part in the interview process for the new Deputy Principal (Academic & Research).</p> <p>The Students' Association President explained the interview process for the new Deputy Principal (Academic & Research) would involve a Student Stakeholder Panel where candidates got the opportunity to talk with students from across the academic partners.</p> <p>The Student's Association President noted that UHI's Director of Student Engagement would be sending more information about this opportunity to members via email shortly.</p> <p>The Students' Association President asked members to promote this opportunity to their Student Voice Reps (SVRs) as well as any other suitable students that they though would be interested in taking part.</p>
<p>5.4 December Executive Committee Meeting Dates & Deadlines</p>	<p>The Students' Association President noted that November's Executive Committee Meeting would be on Tuesday 3rd December 2024 between 1pm and 2pm. The Students' Association President also noted that the deadline for papers and items for this meeting would be noon (12:00) Monday 25th October 2024.</p>