Meeting Minutes

Meeting	Trustee Board	
	Management Board	
	Executive Committee	X
	Finance & Commercial Development	
	Appointments & Renumeration	
	Compliance, Governance & Risk	
	Other:	

Meeting Date	17th September 2026
Meeting Time	5.00pm - 5.30pm
Attendance	
Present	Oliver Sweeney, Student President **(Chair)** Andi Garrity, Vice President Education Timothy Tang, Argyll Depute President Chloe Young, Inverness Depute President Callum Stepien, Moray Depute President Alasdair Macleod, North, West & Hebrides Depute President (Hebrides) Ez Mackenna, Orkney Depute President Corben Bruce, Perth Depute President Jay Bain, Shetland Depute President Merlin Farrell, Scottish Association for Marine Science (SAMS) Depute President
Apologies	Cole Garscadden, North, West & Hebrides Depute President (North)
Absent	N/A
Attended	Colin Munro, Chief Executive Simon Varwell, Director of Student Engagement & Representation Paul Stalker, Insight & Democracy Coordinator **(Clerk)**

Section	Minutes
1	**Meeting Management**
1.1 Apologies	The Student President noted that the North, West & Hebrides Depute President (North) had sent their apologies in advance.
1.2 Draft September Executive Committee Meeting Minutes	The Student President made reference to the draft minutes of the Executive Committee meeting held on Wednesday 19th August 2026 and asked for all those who attended that meeting to approve whether this was an accurate reflection or not. The minutes were approved subject to two minor typographical corrections being made.

1.3 Executive Committee Action Log Update	The Students' Association President highlighted that they had passed on Executive Committee members feedback on the on the Draft UHI Equality Impact Assessment on the Implementation of the Equality and Human Rights Commission guidance on toilet provision at UHI House. The Students' Association President also highlighted that the dates and deadlines for Executive Committee meetings for the 2026–27 academic year had been set. The Vice President Education noted that they were in the process of setting the dates and times for Semester One's Education Steering Group meetings.
2	**UHI Partnership Policies**
	No items.
3	**HISA Operational Policies**
	No items.
4	**HISA Political Policy**
	No items.
5	**HISA Activities, Campaign, & Events**
5.1 UHI Board & Committee Report Cover Papers Proposal	The North, West, & Hebrides Depute President (Hebrides) highlighted that UHI North, West, & Hebrides had recently added a student experience due diligence section to its committee meetings coversheet. The North, West, & Hebrides Depute President (Hebrides) explained that the purpose of this new due diligence section was to prompt the authors of meeting papers to assess the potential impact their policy or project proposals would have on the student experience. The North, West & Hebrides Depute President (Hebrides) highlighted that they felt that all committee meeting coversheets across the UHI Partnership should contain a due diligence section assessing the potential impact on the student experience. The North, West, & Hebrides Depute President (Hebrides) asked members whether they supported the idea of presenting a proposal to UHI's Partnership Council that all cover papers submitted across the UHI Partnership include a due diligence section assessing the potential impact on the student experience. The Perth Depute President highlighted that they liked and supported the idea of all committee meeting coversheets across the UHI Partnership should contain a due diligence section assessing the potential impact on the student experience. The Perth Depute President also highlighted that they felt that the authors of meeting papers weren't always considering the potential impact their policy or project proposals would have on the student experience. The Inverness Depute President and the Scottish Association for Marine Science (SAMS) Depute President noted that they felt that Board of Management papers were not sufficiently student focused. The Inverness Depute President and the Scottish Association for Marine Science (SAMS) Depute President also noted that they felt that Board of Management papers were not accessible for students. The Perth Depute President, the Shetland Depute President, and the Scottish Association for Marine Science (SAMS) Depute President highlighted that they had encounter delays in receiving Board of Management papers, delays that

	had it made it harder for them to properly assess the potential impact policy and project proposals would have on the student experience. The Student President noted that they would be happy to present a proposal to UHI's Partnership Council that all cover papers submitted across the UHI Partnership include a due diligence section assessing the potential impact on the student experience. The Student President asked if any member opposed them presenting a proposal to UHI's Partnership Council that all cover papers submitted across the UHI Partnership include a due diligence section assessing the potential impact on the student experience. The Students' Association President noted that they would present a proposal to UHI's Partnership Council that all cover papers submitted across the UHI Partnership include a due diligence section assessing the potential impact on the student experience. The Students' Association President highlighted that they felt that the due diligence section assessing the potential impact on the student experience should include wording clarifying what was meant by "student experience". The Director of Student Engagement & Representation suggested reaching out to UHI's Governance Professionals Group for advice and guidance on the wording of a due diligence section assessing the potential impact on the student experience. The Students' Association President asked the North, West, & Hebrides Depute President (Hebrides) whether they would be happy to help draft a proposal for UHI's Partnership Council that all committee meeting coversheets submitted across the UHI Partnership include a due diligence section assessing the potential impact on the student experience. The North, West, & Hebrides Depute President (Hebrides) indicated that they would be happy to develop a proposal for UHI's Partnership Council that all committee meeting coversheets submitted across the UHI Partnership include a due diligence section assessing the potential impact on the student experience. **ACTION**: Student President and North, West & Hebrides Depute President (Hebrides) to develop a proposal for UHI's Partnership Council that all committee meeting coversheets submitted across the UHI Partnership include a due diligence section assessing the potential impact on the student experience. **ACTION**: Student President to present a proposal to UHI's Partnership Council that all committee meeting coversheets submitted across the UHI Partnership include a due diligence section assessing the potential impact on the student experience.
6	**Updates & Reminders**
6.1 2026-27 Tertiary Quality Enhancement Reviews (TQERs)	The Director of Student Engagement & Representation asked members to check that they had received and accepted the calendar invite from UHI's Quality Assurance & Enhancement Lead for the meeting with the Tertiary Quality Enhancement Review (TQER) reviewers on Tuesday 5th October between 2pm and 3pm. The Director of Student Engagement & Representation also asked members to take some time over the next week to

	review the Tertiary Quality Enhancement Review page on the HISA website, if they had not already done so. The North, West & Hebrides Depute President (Hebrides) asked whether members would be attending the meeting on 5 October in their capacity as a Student Officer or as a UHI student. The Director of Student Engagement & Representation noted that members would be attending the meeting in their capacity as a Student Officer rather than as a UHI student. The Director of Student Engagement & Representation also noted that members were likely to be asked questions around partnership working with UHI and HISA's involvement in engagement and quality activities. The Vice President Education noted that as the Lead Student Representative (LSR) they would be attending all the meetings between students and the Tertiary Quality Enhancement Review (TQER) reviewers.
6.2 Future Executive Committee Meeting Dates & Deadlines	The Student President noted that the next Executive Committee Meeting would be on Wednesday 28th October 2026 between 5pm and 6pm. The Students' Association President also noted that the deadline for papers and items for this meeting would be noon (12:00) Monday 12th October 2026.