

Meeting Minutes

Meeting	Trustee Board	
	Management Board	
	Executive Committee	X
	Finance & Commercial Development	
	Appointments & Remuneration	
	Compliance, Governance & Risk	
	Other: Staff Development Day	

Meeting Date	14 th January 2024
Meeting Time	10:30-11:30
Attendance	
Present	<p>William Campbell (President) Emma Miller (Community Engagement Manager) Aimee Cuthbert (Development Manager - Perth) Sophie Ann Bain (North Highland College Depute President) Simon Varwell (Student Engagement and Representation) Gary Souter (Vice President Education) Rebecca Bond (Perth Depute President (Activities and Welfare)) Shannon MacCallum (West Highland Depute President) Rachel Burn (Chief Executive Officer)</p>
Apologies	Holly Pearce Kayes, Kian McDonald, Elizabeth Keeghan, Fiona Smith
Non-Attendance	Joseph Sweeney, Ahren Armstrong

Section	Minutes
1	Welcome and Meeting Management
1.1 Apologies	As detailed above.
1.2 Minutes from 12 th January 2023	Minutes from 12 th January were approved by Committee.
1.3 Action Log from 12 th January 2023	<p>Actions one, two and three are completed and closed. Actions four, five, six, seven and eight remain open.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • All Committee to give comments on RBU's CEO objectives as soon as possible. • All Committee to respond to the following actions: <ul style="list-style-type: none"> ○ Share any views on what mental health training should look like or cover to arrange a discussion with SV.

	<ul style="list-style-type: none"> ○ Any officers with ideas or interest in getting involved with the mental health agreement to email WC, EK, or RBu.
2	Student Engagement and Representation
2.1 Pre-arrival Email to Students	<p>SV requested feedback on their report on the pre-arrival email before the 22nd of February.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • All Committee to feedback to SV on pre-arrival email before the 22nd of February.
2.2 HISA Awards Categories	<p>SV noted that the awards categories are out-of-date and requested feedback on their proposed updates. It was noted that the best non-sporting club has been re-added to the list.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • All Committee to send feedback to SV on awards categories.
2.3 Quality Enhancement and Standards Review (QSER)	<p>SV requested that all Committee members ensure they are available for the 1st and 2nd of May for QSER panels.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • All Committee members to ensure they are available for the 1st and 2nd of May QSER panels.
3	Board of Management Project
3.1 Project Update	<p>AC shared a presentation on the Board of Management Project, including key themes, indicators for success, the process of action planning, current progress by campus and overall progress to date. AC took the papers related to the presentation as read.</p> <p>AC shared a list of resources under development as a result of the report. AC highlighted the recommendations for student board members, including improvements to Officer Induction and a crib sheet for use in Board meetings. AC requested feedback before 5pm on Wednesday 28th February.</p> <p>Positive feedback on the crib sheet was received. It was suggested that the logo be repositioned.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • Officer to provide comments on the crib sheet to AC before 5pm on Wednesday 28th February.
4	Clubs and Societies Support
4.1 How officers can get involved more	<p>EM suggested Officers could organise small events to encourage local Club and Society participation or formation. EM asked for suggestions regarding how Officers could be more involved in Clubs and Societies. Recommendations</p>

	<p>were made regarding how end-of-year celebrations can be funded and organised.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • All committee members to send EM suggestions on Officer involvement.
5	Collaboration with other Student Unions
5,1 Northern Student Unions working group	<p>WC provided an update on work with the Aberdeen University Student Union. A working group is being created to improve representation for Northern students. A protest against cuts is being held next week. WC requested ideas and priorities for the working group.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • Ideas and priorities for the Northern Student Working Group to be shared with WC.
5.2 Communications to-date	This item was covered in previous discussions.
6	Any other Business
6.1	<p>One student is currently registered for the Vice-Chancellor Recruitment panel. A request was made for further students to join.</p> <p>Issues with student accommodation over and under-subscription were noted, and a request was made to improve the quality of the accommodation website.</p> <p>It was noted that there is no need for an Adventure Society.</p> <p>Upcoming strike action due to pay was discussed. It was noted that students have requested information on the impacts of this. WC suggested that a statement needed to be created as soon as possible on this. Positive and negative views shared by the students were shared. An example statement from Exeter was shared. Examples of detrimental impacts were noted. WC offered to meet with the Union, share minutes and then collaborate on a statement.</p> <p>WC reminded all members to ensure they utilise their leave.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • Any Committee members interested in joining the Vice-Chancellor Recruitment panel to contact RBU. • WC will meet with the Union and share updates with the Committee. • WC to draft a statement and share for comment on strike action.